

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Fritz Richards

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Minutes

Wednesday November 19, 2014 at 5:00 p.m.
Washoe County Cooperative Extension Office
4955 Energy Way, Reno NV 89502

1-Call to order, roll call of members and establish a quorum

Matt McKinney called the meeting to order at 5:01 p.m. – Members present: Matt McKinney, Tom Cates, Bev Elston, Dale Holcombe, Andy Miller, Sarah Chvilicek. Tami Olsen and Fritz Richards were excused. A quorum was established. Guests present: Harry Ward, AG's office, Doris Hoskin NJLSB assistant, Dennis Hellwinkel NJLSB treasurer, Katherine Eshelman NJLS intern, Linda Miller NJLS goat superintendent, Sherri Blakeslee NJLS sheep superintendent Bailie Malay UNCE staff.

Public Comment: None received

2-Review and Approval of Agenda – Tom Cates moved and Bev Elston seconded, agenda was approved as presented.

3-Review and approval of September 10, 2014 meeting minutes – Clarification was offered that Matt McKinney as president of the NJLS Board is a member of all subcommittees within the NJLS Board structure. After the clarification Bev Elston moved and Tom Cates seconded the minutes be approved as clarified – motion carried.

4-Correspondence – A letter from Daron Kelton was read in to the record; Daron has volunteered to serve as the NJLS 2015 beef superintendent. Matt McKinney and Sarah Chvilicek offered to speak with the current superintendent; Lori Piccinini to determine if she and Daron could serve as co-chairs.

5-Financial Report – There was no financial report since there were no changes since last meeting. Dennis Hellwinkel did note that Nevada State Bank cashed a check that was over one year old. Questions were discussed regarding stop payment of stale checks and Bev Elston asked if a note could be made in the memo section that the check be cashed within 90 days.

6-2015 Workshop – A Quality Assurance workshop will be offered in Fallon on Jan 24, Dr. Thain will present the QA board sponsored workshop. Doris Hoskin and Sarah Chvilicek will also present traveling workshops/presentations on completing entries and marketing market projects. Dennis Hellwinkel asked how workshops/presentations will be paid for. Funds will be needed for travel and support materials for the

workshops/presentations. Doris and Sarah will develop a budget and present to the board at a future meeting.

7-2015 Show

a. Judges – Matt McKinney will confirm with Scott Williamson (swine) and Joel Judge (beef) for the 2015 show.

b. Quality Assurance – A discussion was offered to determine minimum requirements for youth who use the online QA system. For consideration it was suggested that members ages 9-10 completed a minimum of 5 units, 11-13 year olds complete 10 units and 14 and older complete 15 units. Topics that are required are feeds, drug use/withdrawal times/injection sites, housing, understanding of label restrictions, carcass quality and daily care and management. It was also suggested that unit levels selected by youth must match their specific age group and the units be specific to the market project carried by the member. Sarah Chvilicek moved and Tom Cates seconded – motion carried. It was also moved by Sarah Chvilicek and seconded by Bev Elston that all QA requirements be completed by April 5 of each year – motion carried.

c. Ear tags – all beef tags have been distributed. A total of 36 tags were sent to counties, tags include animals that were tagged as backup projects.

d. Protocol for check out – The same process will be used as last year. There will be only one exit point and that all other gates are secured.

e. Sound – Sound system worked well, for 2015 and additional cordless microphone will be requested and ring assistants will work with judges to ensure that they don't speak over each other.

f. Security – Tom Cates announced that Martin & Ross will provide security for 2015 and that the security group is donating their services.

g. Food – Bev Elston will coordinate with the food vendor and from board discussion hours of operation (7 a.m. – 2 p.m.) will be posted and that coffee and muffins will be offered prior to 7 a.m.

h. Grader/carcass contest – the USDA grader is secured for 2015. Bev Elston questioned the cost of the grader. It was clarified that the grader donates his time but his expenses must be covered.

i. Awards – Suggestions for awards are being gathered and considered. Doris and Katharine will work on the donor letter and will post it on the NJLS website.

j. Auctioneer – Sarah Chvilicek will confirm with Brad Lingenfelter for the 2015 sale. It was also noted that periodic wetting down of sale arena is needed throughout the sale.

k. Photographer – A request for bids will be posted to the website once the 2015 NJLS show schedule is approved.

l. Other

a. Purchase of Computers – Matt McKinney reported that current laptops needed to be replaced and asked how many laptop computers would be needed. It was moved by Sarah Chvilicek and seconded by Bev Elston that three laptops be purchased and the total costs not exceed \$4000 – motion carried.

b. Purchase of Printers – printers were discussed and it was moved by Sarah Chvilicek and seconded by Dale Holcombe to purchase 2 portable printers and 1 desktop/high volume printer and that the total costs not exceed \$1500 – motion carried.

c. Purchase of Trailer for extra show panels – Matt McKinney discussed that an additional 16 foot flatbed trailer is needed to hold panels that are loaned out to other shows throughout the year. An additional trailer would make the use of lending much easier. It was determined that since the cost will likely exceed \$5000-\$6000 a bid would need to be secured. It was moved by Bev Elston and seconded by Tom Cates that research will be done on trailer options and that the information will be presented to the board at the next meeting – motion carried.

2015 Schedule – The 2015 Show schedule/agenda was reviewed. Discussion was also offered regarding announcements to barn areas and staging of animals from barns to arenas. It was moved by Sarah Chvilicek and seconded by Tom Cates to approve proposed 2015 schedule – motion carried

8-Office Aide/Show Aides Recruitment – It was announced that Katharine Eshelman is the new office aide. It was moved by Sarah Chvilicek and seconded by Bev Elston that the announcement for the recruitment of spring office and show aides be posted to the NJLS website – motion carried

9- Consideration of State Judging Contests in conjunction with NJLS – Discussion was offered for the NJLS Board to consider partnering with 4-H and or FFA to offer state level contests in Horse Judging/Skillathon and Livestock Judging/Skillathon. It was moved by Bev Elston and seconded by Dale Holcombe that NJLS board consider the addition of contests pending logistics – motion carried

10-OLD BUSINESS

a. Board Member Responsibility – Review and discussion per NRS 563.080 and possible development of NJLS subcommittees and open meeting law requirements. The two subcommittees identified are grounds and show. Harry Ward from the AG’s office noted that the subcommittees are made up of NJLS Board members and therefore are required to abide by open meeting law requirements. All meetings of the subcommittees will be properly noticed and minutes of committee proceedings will be kept.

b. Policies and Procedures – approval of Memorandum of Agreement between Nevada Agricultural Foundation and Nevada Junior Livestock Show Board – Bev Elston disclosed that she must abstain from any discussion and voting related to the memorandum of agreement since her husband is the financial advisor to the Agricultural Foundation board. It was moved by Sarah Chvilicek and seconded by Dale Holcombe that the agreement be approved as amended – motion carried with Bev Elston abstaining.

c. Fundraising – Matt noted that fundraising for the 2015 show is ongoing and that all board members assist with the effort.

11-Public Comment: -

- Andy Miller announced that Smith Valley FFA will offer a QA session during scheduled class time at the high school in January. Doris Hoskin announced that Carson Valley will do the same during class time in the spring 2015.
- The 2015 rules will be posted the website
- It was announced that the State Department of Agriculture has approved the \$20,000 pass through funds for the NJLS Board.
- Sherri Blakeslee was introduced as the 2015 sheep superintendent.
- T-shirts for exhibitors for the 2015 will be discussed as a possible action item at the next board meeting.

12-Set Date of next meeting - January 21, 2015, 5 p.m. at the Washoe County Cooperative Extension office

13-Adjournment – Meeting adjourned at 6:30